

Name: _____

Grade: _____

LEWIS CENTER FOR EDUCATIONAL RESEARCH

INTERNET USER POLICY

We are pleased to announce that electronic information services are available to parents, students, teachers of the AAE, volunteers and staff of the LCER. We believe in the educational value of such electronic services and recognize the potential of such to support curriculum and students learning at our Center. Our goal in providing this service is to promote educational excellence by facilitating resource sharing, innovation, and communication. We will make every effort to protect students and teachers from any misuse or abuse as a result of their experience with an information service. All users must be continuously on guard to avoid inappropriate and illegal interaction with the information service.

Please read this document carefully. When signed by you, and if appropriate, your guardian/parent, it becomes a legally binding contract. We must have your initials where indicated and your signature and that of your guardian/parent (if you are under 18) before allowing you with internet and/or email access.

Listed below are the provisions of this contract. If any user violates these provisions, access to the information service may be denied and you may be subject to disciplinary action.

TERMS AND CONDITION OF THIS CONTRACT

1. PERSONAL RESPONSIBILITY I will accept personal responsibility for reporting any misuse of the network to the system administrator. Misuse can come in many forms, but it is commonly viewed as any message(s) sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described below. I understand that all the rules of conduct described in the School handbook apply when using the network. Violations of this Contract will lead to discipline action including suspension, expulsion, or prosecution when appropriate.

I have read and understand this provision.

Initial _____

2. ACCEPTABLE USE Use of electronic information services must be in support of education and research. I am personally responsible for this provision at all times when using the electronic information service.

- a) Use of other organizations' networks or computing resources must comply with rules appropriate to that network.
- b) Transmission of any material in violation of any United States or other state organizations is prohibited. This includes, but is not limited to copyrighted material, threatening or obscene material, or material protected by trade secret.
- c) Use of commercial activities by for-profit institutions is generally not acceptable.
- d) Use of product advertisement or political lobbying is also prohibited.
- e) I am aware that the inappropriate use of electronic information resources can be a violation of local, state and federal laws and that I can be prosecuted for violating those laws.

I have read and understand this provision.

Initial _____

3. PRIVILEGES The use of the information system is a privilege, not a right, and inappropriate use will result in cancellation of those privileges. The site administrator (operating under the aegis of the Foundation Board and the Lewis Center) will decide what is appropriate use and their decision is final. The site administrator may revoke electronic information services privileges at any time deemed necessary.

I have read and understand this provision.

Initial _____

4. NETWORK ETIQUETTE AND PRIVACY You are expected to abide by the generally accepted rules of network etiquette. These rules include, but are not limited to the following:

- a) **BE POLITE** Never send or encourage others to send abusive messages.
- b) **USE APPROPRIATE LANGUAGE** You may be alone with your computer, but what you say and do can be viewed globally! Never swear, use vulgarities, or any other inappropriate language. Illegal activities of any kind are strictly forbidden.
- c) **PRIVACY** Do not reveal your home address or personal phone number or the addresses and phone numbers of students or colleagues.
- d) **ELECTRONIC MAIL** Electronic mail (e-mail) is not guaranteed to be private. Messages relating to or in support of illegal activities must be reported to the authorities.
- e) **DISRUPTIONS** Do not use the network in any way that would disrupt use of the network by others.
- f) **CONSIDERATIONS:**

- Do be brief. Few people will bother to read a long message
- Do minimize spelling errors and make sure your message is easy to understand and read

- Do use accurate and descriptive titles for your articles. Tell people what it is about before they read it
- Do get the most appropriate audience for your message, not the widest
- Do remember that humor and satire is very often misinterpreted
- Do remember that if you post to multiple groups, specify all groups in a single message
- Do cite references for any facts you present
- Do forgive the spelling and grammar errors of others
- Do keep signatures brief
- Do remember that all network users are human beings. Don't "atttack" correspondents; persudae them with the facts
- Do post only to groups you know

I have read and understand this provision. Initial _____

5. SERVICES The Lewis Center for Educational Research (LCER) makes no warranties of any kind, whether expressed or implied, for the service it is providing. The LCER will not be responsible for any damage suffered while on this system. These damages include loss of data as a result of delays, non-deliveries, or service interruptions caused by the system or your own omissions. Use of any information obtained via the information systems is at your own risk. The Lewis Center specifically disclaims any responsibility for the accuracy of information obtained through its services.

I have read and understand this provision. Initial _____

6. SECURITY Security on any computer system is a high priority because there are so many users. If you identify a security problem, notify the system administrator at once. Never demonstrate the problem to other users. Never use another individual's account without written permission from that person. All use of the system must be under your own account. Any user identified as a security risk will be denied access to the informaiton system.

I have read and understand this provision. Initial _____

7. VANDALISM Vandalism is defined as any malicious attempt to harm or destroy data of other agencies or networks that are connected to the system. This includes, but is not limited to, the uploading or creation of computer viruses. Any vandalism will result in the loss of computer services, disciplinary action, and legal referral.

I have read and understand this provision. Initial _____

8. UPDATING The information services may occasionally require new registration and account information from you to continue the service. You must notify the information system of any changes in your account information.

I have read and understand this provision. Initial _____

REQUIRED SIGNATURES

I understand and will abide by the provisions and conditions of this contract. I understand that any violations of the above provisions may result in disciplinary action, the revoking of my electronic information service privilege, and the appropriate legal action. I also agree to report any misuse of the information system to the site administrator. Misuse can come in many forms, but can be viewed as any messages sent or received that indicate or suggest pronography, unethical or illegal solicitation, racism, sexism, inappropriate languages, and other issues described above. All the rules of conduct described above and in the School Handbook apply when I am on the network. I understand this document will be kept on file by the Lewis Center for Educational Research.

User Signature _____ Date _____

Parent or Guardian

Students under the age of 18 must also have the signature of a parent or guardian who has read this contract.

As the parent or guardian of this student, I have read this contract and understand that it is designed for educational purposes. I understand that it is impossible for the Lewis Center for Educational Research to restrict access to all controversial materials, and I will not hold the Lewis Center responsible for materials acquired on the network. I also agree to report any misuse of the information system to the Lewis Center site administrator. Misuse can come in many forms, but can be viewed as any messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues

I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give my permission to issue an account for my child and certify that the information contained on this form is correct.

Parent or Guardian Name (please print) _____ Phone _____

Signature _____ Date _____