

LewisCenter for Educational Research
Academy for Academic Excellence
Norton Science&Language Academy

Business Offices
17500 Mana Road
Apple Valley, CA92307
E-mail: hr@lcer.org
760-946-5414, Ext. 294 or 175
Fax 760-946-9193



Volunteer Requirement Update for the 2020/2021 School Year

In 2015 a new law was passed that impacted our current and future volunteers. The new law states that schools **must have** a Tuberculosis clearance on file for volunteers that have contact with students **AND the TB Clearance must be updated every 4 years, at minimum**. This new requirement was put into place for the health and safety of our students, and we appreciate your understanding as we strive to be in compliance.

Starting July 1, 2018, AAE and NSLA Volunteers will be temporarily removed from the Volunteer Lists if we do not have a TB Clearance. We will reinstate the volunteer after we receive an updated clearance. All other requirements for new volunteers remain in effect.

Please follow the steps listed below in order to obtain a clearance:

1. Print the TB Risk Assessment Form and take it to your Doctor's office and have a Physician, Physician Assistant, Nurse Practitioner, or Registered Nurse certify that you have no risk of tuberculosis **OR**
 - a. Print the TB Risk Assessment Form, answer all the questions, and sign and return it to LCER Human Resources. **We will have our District Nurse review the form and determine if you have a risk of Tuberculosis.**
2. In the event that you do have a risk of tuberculosis, you may submit to an Intra-dermal Tuberculosis skin test through your doctor, clinic or the County Health Department.
3. If your skin test comes back positive or false positive, you will be required to have a chest x-ray clearance stating that you are free and clear of all signs/symptoms of tuberculosis.
4. Submit one of the above mentioned clearances to the LCER Human Resources prior to volunteering.

Please email HR@lcer.org if you are unsure if your TB clearance is expired

None of the above assessments or tests can be more than 60 days prior to the initial volunteer assignment. Either an Intra-dermal tuberculosis test or a chest x-ray may take place of the TB Risk Assessment at any time.

If you have any questions or concerns, please do not hesitate to email HR@lcer.org (using "Volunteer TB" in the subject line) or call Human Resources at 760-946-5414 ext. 294 or 175.

Sincerely,

LCER Human Resource Department