

Academy for Academic Excellence School Board Committee

Regular Meeting of the Board of Directors

Minutes

November 9, 2017

1.0 CALL TO ORDER:

The meeting was called to order by Kevin Porter at 4:01 pm.

2.0 Roll Call:

Directors Present: Kevin Porter, Jose Palafox (on phone) and Rick Wolf

Directors Absent: None

Staff Members Present: Lisa Lamb, Valli Andreasen, Wes Kanawyer, James Foley and Sherri Pearson

Student Representatives Present: Eleni Philippou and Matthew Burgnon

3.0 PUBLIC COMMENTS: None

4.0 SPECIAL PRESENTATIONS/ANNOUNCEMENTS:

.01 Student Representative Report – Student Ambassadors Eleni Philippou and Matthew Burgnon reported on the following events during September, October and November 2017:

- a. Ambassadors - Wreath fundraiser, the County State of Education and Fall Festival booths
- b. AFJROTC - USS Midway Field Trip, Hawaii Field Trip, Unit Evaluation, Drug Awareness Presentation, Flag Retirement Ceremony and Nellis Air Force Base Field Trip
- c. ASB - Perfect Attendance Assembly, California Adventure Field Trip, Fall Festival Haunted House, Spirit Days (Patriotic Day & Cancer Awareness Day) and the 9/11 Ceremony
- d. Senior Class - Cal Baptist Representative visit, candle fundraiser, Senior Sunrise, college applications and Fall Festival pizza sales
- e. Miscellaneous - Environmental Science Field Trip to Mitsubishi Plant, Campus Cleanup, Toastmasters Speaking Club and Mock Trial

.02 LCAP Presentation – Wes Kanawyer and Valli Andreasen – Mr. Kanawyer presented the LCAP power point to the board and Mrs. Andreasen forwarded the power point by e-mail to Mr. Palafox. LCAP (Local Control Accountability Plan) explains funding for California schools. AAE is required to present a progress report to its stakeholders once a year. This presentation is first presented in the Fall, then updated and presented again in the Spring. In May the principals will prepare a draft that will be presented at Parents & Pastries and finally presented to the Board in June. Math and ELA grade level proficiency data was displayed. For the Perfect Attendance prize giveaway, there were 537 eligible students.

5.0 CONSENT AGENDA:

.01 Approve AAE School Board Meeting Minutes – August 10, 2017

.02 Approve Senior Trip to Italy – March 17-29, 2017

.03 Approve Ambassadors Washington D.C. Field Trip – March 19-24 2018

.04 Approve Class of 2018 Disneyland Grad Nite Field Trip – June 1-2, 2017

On a motion by Jose Palafox and seconded by Rick Wolf, vote 3-0 Action Item 5.01, Item 5.02, Item 5.03 and Item 5.04 were approved.

6.0 DISCUSSION/ACTION ITEMS: None

7.0 INFORMATION INCLUDED IN PACKET:

.01 Principal's Report – Valli Andreasen and Wes Kanawyer

- a. Wes Kanawyer – Mrs. Lamb and Mr. Kanawyer attended the “Mayor’s Youth Summit” and “Mock Town Council Meeting” earlier today.
- b. Valli Andreasen – Fall Festival brought in \$25,000 this year. Expenses will be taken out then the balance will go to grade levels, clubs and organizations.
- c. Valli Andreasen – Bookfair sales totaled \$13,000, one of the highest earned in Southern California.
- d. Valli Andreasen – There will be new PTC officers next year. The current officers will be moving on.
- e. Wes Kanawyer – Mrs. Andreasen and Mr. Kanawyer shot a video on procedures during an emergency which will be used for parent information.
- f. Wes Kanawyer – Administration will be going to Apple Valley Unified’s “Violent Intruder Training”.
- g. Kevin Porter – Mr. Porter asked about the location of cameras, whether AAE had cameras in the classrooms or not. Mr. Kanawyer informed him that there were exterior cameras but none in the classrooms.
- h. Lisa Lamb – AAE will partner with police for Community Outreach events for parents.
- i. Valli Andreasen – A Homeless Community Outreach event is scheduled for this month.
- j. Wes Kanawyer – Dr. Stine will be the donor of the quarter for the “Perfect Attendance” drawings.

.02 AAE Comparatives – James Foley – Mr. Foley provided and reviewed the “Year to Date Budget for AAE” with the Board. Mrs. Lamb commended Mr. Foley for his expertise and being the “new pair of eyes” for AAE. She believes that AAE is close to being Title I which will give us a big financial boost. Mr. Foley is filling the role of Director of Business as well as overseeing facilities.

8.0 BOARD/STAFF COMMENTS: *(Board members may ask a question for clarification, make a brief announcement, make a brief report on his or her own activities or report on future agenda items.)*

.01 Jose Palafox – Mr. Palafox thanked Mr. Kanawyer for posting AAE ELA CAASPP performance compared to other schools. The reaction showed 60 likes, 20 shares and 2373 people reached.

.02 Valli Andreasen – Videos of the Parents and Pastries meetings are now being posted on facebook.

.03 Lisa Lamb – Some unknown AAE students have created three different insta-gram posts featuring positive information on students, etc.

.04 Kevin Porter – AAE should post the achievements of the AAE AFJROTC. Mrs. Lamb and Mr. Kanawyer commented on how the AAE AFJROTC is one of the best units in the world. Mr. Porter suggested that Colonel Armstrong be recognized at graduation. Mr. Porter also inquired about Suspensions and Tier II interventions. Mr. Kanawyer reported that Tier II targets about 10% of the student population who need to reach a desired social etiquette. These students come together in groups and are instructed in these issues.

9:0 ADJOURNMENT:

There being no further business to come before the Board, the meeting was adjourned at 5:12 pm.

Respectfully submitted,

Sherri Pearson

Administrative Assistant to the AAE Elementary Principal

Review

LCAP - Local Control Accountability Plan describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities.

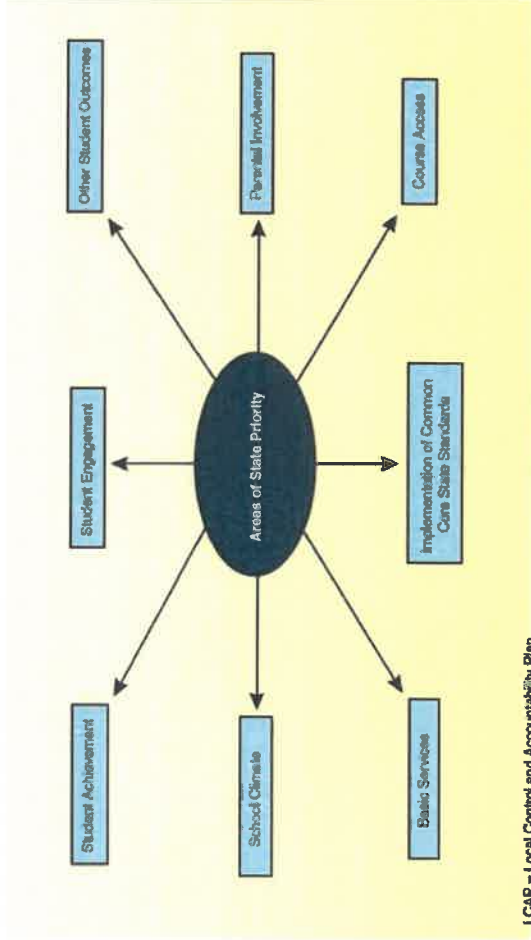
Supplemental and Concentration funding- \$69,030 for unduplicated count of Foster Youth, English Learners, and Socio-Economically Disadvantaged students

Plan Cycle -

- Fall Progress Report
- Winter Stakeholder Input
- Spring Update and Approval

AAE LCAP Progress Report

November 9, 2017



LCAP - Local Control and Accountability Plan.



Goal #2

Increase the number of students meeting grade level proficiency in English Language Arts.

Update

- Action #1- Professional development provided to implement Guided Reading and Word Study in grades TK-5 to improve literacy through in-house trainings and webinars.
- Action #2- Implement continued early literacy to include diagnostic assessment, small group instruction and running records support in Kindergarten and Transitional Kindergarten classrooms with part-time instructional assistants.
- Action #3- Implement monthly vertical team planning time for middle school, grades 6-8.

Goal #3

Decrease the rate of suspensions at all grade levels.

Update

- Action #1- Professional development implemented at all grade levels for positive intervention, focusing on fixing the behavior.
- Action #2- Implement quarterly positive behavior and attendance assemblies.
- Action #3- Evaluate and revise progressive discipline options, to include Tier II interventions, to ensure that class instruction is less impacted.



Equity Report

Academy for Academic Excellence - San Bernardino County

Grades: 1-12 Socioeconomically Disadvantaged 29% English Learners 26 Foster Youth N/A Grade Span: K-12 Reporting Year: Spring 2017

Equity Report Student and Group Report Student Group Report

The Equity Report shows the performance levels for all students on the state indicators. It also shows the total number of student groups that received a performance level for each indicator and how many of those student groups are in the two lowest performance levels (Red/Orange). The total number of student groups may vary due to the number of grade levels included within each indicator. Select any of the underlined indicators for more detailed information.

State Indicators

Chronic Absenteeism

Substitution Rate (K-12)

English Learner Progress (K-12)

Graduation Rate (9-12)

College/Career Readiness (2012) Selects: Grades 3-11 Assessment: English

English Language Arts (4-8)

Mathematics (4-8)

All Student Performance

N/A

N/A

N/A

N/A

N/A

N/A

N/A

Total Student Groups

N/A

7

N/A

2

N/A

7

7

Student Groups in Red/Orange

N/A

3

N/A

0

N/A

5

3

CAASPP Data from 2016

LCAP Next Steps

Time for Input - November-February

Draft of Annual Plan - March-May

Public Hearing to Present LCAP - May

Board Approval and Submit to County Office of Education - June

The High Desert Partnership in Academic Excellence Foundation, Inc.
Statement of Revenues and Expenditures - Monthly Budget Report - AAE - Unposted Transactions Included In Report
From 10/3/2017 Through 11/1/2017
(In Whole Numbers)

		Current Month Actual	Current YTD Actual	Total Budget	Remaining Budget	Percent Budget Remaini...
Revenue						
Revenue	4000	1,034,844	3,862,198	13,208,142	9,345,945	(71)%
Total Revenue		<u>1,034,844</u>	<u>3,862,198</u>	<u>13,208,142</u>	<u>9,345,945</u>	<u>(71)%</u>
Total Revenue		<u>1,034,844</u>	<u>3,862,198</u>	<u>13,208,142</u>	<u>9,345,945</u>	<u>(71)%</u>
Expenditures						
Cert Salaries						
Certificated Salaries	5100	427,627	1,710,938	5,235,800	3,524,862	67 %
Cert - Hourly	5102	2,427	11,524	20,000	8,476	42 %
Cert - Subs	5103	6,406	30,764	152,625	121,861	80 %
Cert - Supplemental	5104	1,864	17,029	0	(17,029)	0 %
Cert - Stipend	5105	5,012	23,092	70,408	47,316	67 %
Cert - OT	5106	0	13	0	(13)	0 %
Total Cert Salaries		<u>443,335</u>	<u>1,793,359</u>	<u>5,478,833</u>	<u>3,685,474</u>	<u>67 %</u>
Class Salaries						
Classified Salaries	5110	79,941	307,922	975,780	667,858	68 %
Class - Hourly	5112	1,783	8,830	42,008	33,178	79 %
Class - Subs	5113	6,322	27,900	22,500	(5,400)	(24)%
Class - Supplemental	5114	325	5,179	0	(5,179)	0 %
Class - Stipend	5115	8,167	9,083	36,500	27,417	75 %
Class - OT	5116	131	285	0	(285)	0 %
Total Class Salaries		<u>96,669</u>	<u>359,200</u>	<u>1,076,788</u>	<u>717,588</u>	<u>67 %</u>
Benefits						
Employee Benefits	5200	80,256	303,060	971,053	667,993	69 %
STRS	5201	61,032	244,020	745,770	501,750	67 %
PERS	5202	14,864	59,534	194,943	135,410	69 %
SS Classified	5204	6,821	25,752	64,498	38,746	60 %
Medicare	5205	7,506	29,952	93,506	63,554	68 %
Voluntary Retirement Program	5207	0	92,418	117,154	24,736	21 %
SUI Classified	5208	270	1,076	3,224	2,148	67 %
Workers Comp	5209	5,228	20,823	69,646	48,823	70 %
Total Benefits		<u>175,977</u>	<u>776,635</u>	<u>2,259,794</u>	<u>1,483,159</u>	<u>66 %</u>
Supplies						
Approved Text Books	5300	1,838	32,862	57,000	24,138	42 %
Classroom Books	5301	0	305	6,000	5,695	95 %
Class Supplies	5320	7,473	17,564	105,545	87,981	83 %
Other Supplies	5322	12	2,714	13,250	10,536	80 %
Equipment (under 5K)	5325	84	1,706	3,725	2,019	54 %
Reimbursables	5327	25,369	43,051	1,000	(42,051)	(4,205)%
Food	5360	8,230	34,543	112,000	77,457	69 %
Office Supplies	5530	3,147	4,662	14,650	9,988	68 %
Postage	5540	0	0	10,250	10,250	100 %
Computers	6210	4,560	14,550	25,000	10,450	42 %
Equipment for Resale	6212	(25)	29	0	(29)	0 %
Software	6220	4,009	18,738	45,000	26,262	58 %
Furniture	6230	5,198	5,501	30,000	24,499	82 %
Books, Media, Library	6240	529	9,165	15,000	5,835	39 %
Total Supplies		<u>60,423</u>	<u>185,389</u>	<u>438,420</u>	<u>253,031</u>	<u>58 %</u>

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From 10/3/2017 Through 11/1/2017
(In Whole Numbers)

		Current Month Actual	Current YTD Actual	Total Budget	Remaining Budget	Percent Budget Remaini...
Services						
Employee Admin	5220	74	228	100	(128)	(128)%
Testing	5331	0	1,439	15,250	13,811	91 %
Referees	5340	0	1,283	14,400	13,117	91 %
Field Trip	5350	0	0	1,950	1,950	100 %
Travel	5400	0	767	16,800	16,033	95 %
Training and Conferences	5410	110	830	13,275	12,445	94 %
Dues and Memberships	5420	1,060	9,725	27,871	18,146	65 %
AVUSD Fees	5421	0	0	9,000	9,000	100 %
S B Co Fees	5422	1,350	1,350	0	(1,350)	0 %
Insurance	5430	0	0	54,072	54,072	100 %
Legal Fees	5440	0	505	5,400	4,895	91 %
Consulting	5441	8,830	13,505	7,500	(6,005)	(80)%
SELPA Services	54411	0	0	90,276	90,276	100 %
Trash-Sewer	5460	3,703	14,812	51,818	37,006	71 %
Gardening	5470	85	1,353	13,000	11,647	90 %
Janitorial	5480	9,592	30,372	125,000	94,628	76 %
Security	5500	149	2,475	2,500	25	1 %
Telephone	5510	425	569	34,350	33,781	98 %
Utilities	5520	30,271	103,451	265,000	161,549	61 %
Copier	5531	0	2,733	24,000	21,267	89 %
Emergency-First Aid	5532	22	298	1,000	702	70 %
Rental - Leases	5550	7,514	29,187	0	(29,187)	0 %
Advertising - Marketing	5561	0	250	1,000	750	75 %
Public Relations	5562	89	89	1,500	1,411	94 %
Special Events	5563	201	964	15,000	14,036	94 %
Facilities - Maintenance	6010	1,613	19,249	100,000	80,751	81 %
Auto	6110	0	0	3,000	3,000	100 %
Bus	6115	8,894	14,967	50,500	35,534	70 %
Equipment Repairs	6205	103	202	80,000	79,798	100 %
Total Services		74,085	250,603	1,023,562	772,959	76 %
Capital Exp						
Sites - Improvements of Site	6000	1,449	5,894	60,000	54,106	90 %
Building -Improvements of Bldg	6100	0	10,608	60,000	49,392	82 %
Total Capital Exp		1,449	16,502	120,000	103,498	86 %
Debt Service						
Interest Expense	5571	3,200	39,514	262,000	222,486	85 %
Loan principal	55711	0	0	125,000	125,000	100 %
Tetra	5573	57,036	235,175	773,040	537,866	70 %
Total Debt Service		60,236	274,689	1,160,040	885,351	76 %
Total Expenditures		912,174	3,656,377	11,557,437	7,901,060	68 %
Revenue and Expense		122,670	205,821	1,650,705	1,444,884	(88)%