



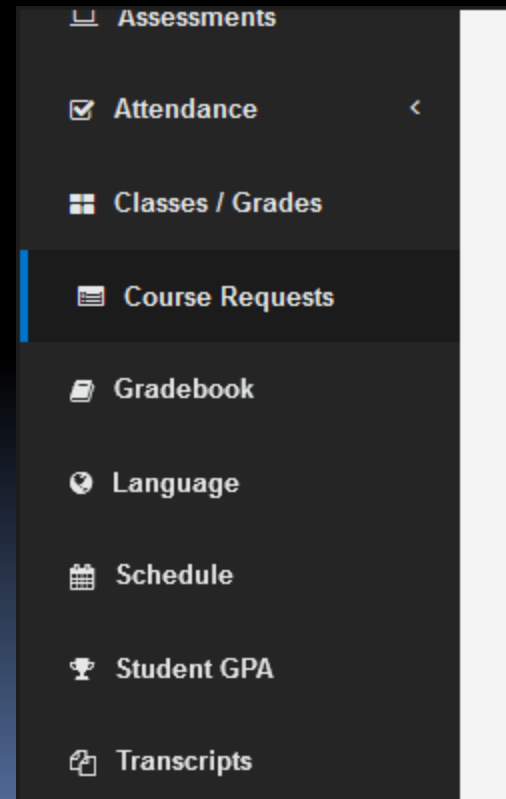
INSTRUCTIONS FOR FRESHMAN COURSE SELECTION

Access Illuminate

- Window is available April 27th – May 6th , after 5pm.
- Go to Icer.org
- Click on AAE
 - Click **Illuminate circle**

Log into the program

- Click on course requests (under classes/grades)

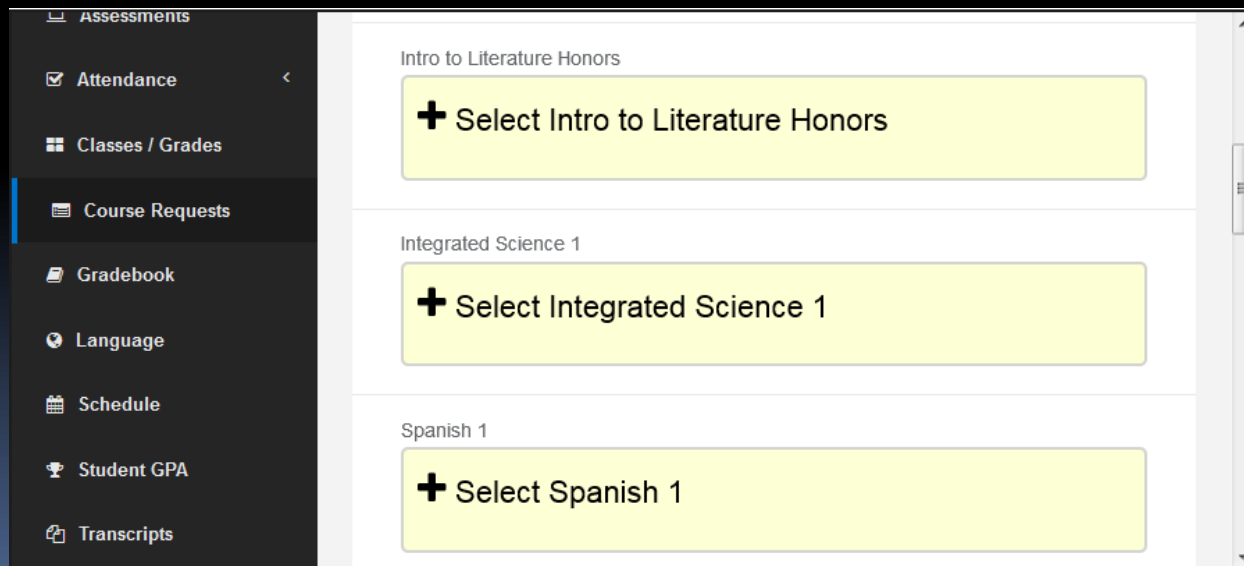


Problems with log-in?

- Contact AAE I.T.
 - Extension 435
 - help@lcer.org

Choosing classes

- You will see your Freshman courses listed. Click on each subject area to add course to your schedule.



Click circle; Save change; Clear All Choices to start over.

Assessments

Attendance

Classes / Grades

Course Request

Gradebook

Language

Schedule

Student GPA

Transcripts

Choose Course For Intro to Literature Honors

Choice 1

Intro to Lit H (71160)

Clear All Choices

Close Save changes

Course Requests

Choose course; save change

The screenshot displays the Illuminate Education user interface. On the left, a dark sidebar contains the user's profile (Gavin Atwater, Academy for Academic Excellence) and navigation links for Dashboard, Illuminate Resources, Assessments, Attendance, and Classes / Grades. The main content area is partially obscured by a white modal window titled "Choose Course For 9th Physical Education". Inside the modal, under the heading "Choice 1", there is a list of five radio button options: AFJROTC 1 (77311), AFJROTC 1H (77313), General PE (77120), Jazz Dance II (76520), and Preselected (99997). The "Preselected" option is currently selected. A close button (X) is located in the top right corner of the modal.

Choose Course For 9th Physical Education

Choice 1

- AFJROTC 1 (77311)
- AFJROTC 1H (77313)
- General PE (77120)
- Jazz Dance II (76520)
- Preselected (99997)

Assessments

Attendance

Classes / Grade

Course Reque

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9th Physical Education

Choose Course For 9th Gr. Elective

Choice 1

- Concert Choir (76210)
- Drama (76410)
- Guitar I (76910)
- Guitar II (76920)
- Intro Comp Science (79460)
- Intro to Art (76310)
- Journalism (71910)
- Piano I (76930)
- Preselected (99997)
- Space Scientist (73940)



Friday Clubs

- Choose a first and second choice
 - Club catalog is available at:
lcer.org/AAE/counseling/catalogs



Assessments

Attendance

Classes / Grades

Course Requests

Gradebook

Language

Schedule

Student GPA

Transcripts

Choose Course For Club

Choice 1

- Art Club (79835-1)
- Astronomy Club (79835-29)
- Beauty of Math Club (79835-10)
- Chess Club (79835-16)
- Christian Club (79835-11)
- Comic Book Graphic Novel Club (79835-12)
- Cook Like a Chef Club (79835-18)
- Fashion Club (79835-25)
- Geography Explorers Club (79835-19)


Choice 2



- Art Club (79835-1)
- Astronomy Club (79835-29)
- Beauty of Math Club (79835-10)
- Chess Club (79835-16)
- Christian Club (79835-11)
- Comic Book Graphic Novel Club (79835-12)
- Cook Like a Chef Club (79835-18)
- Fashion Club (79835-25)
- Geography Explorers Club (79835-19)


Course Requests



Click on Submit Course Request each time you are prompted to do so.


The screenshot displays a student portal interface. On the left is a dark sidebar menu with the following items: 'Assessments', 'Attendance', 'Classes / Grades', 'Course Requests' (highlighted with a blue bar), 'Gradebook', 'Language', 'Schedule', 'Student GPA', and 'Transcripts'. The main content area is white and contains a 'Club' section with a yellow button labeled '+ Select Club'. Below this is a blue button labeled 'Submit Course Requests'. Underneath is a section titled 'Submitted Course Requests' which currently shows 'None'. A 'Privacy Policy' link is located in the bottom right corner of the main content area.

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- If a pre-selected core course appears to be incorrect, first talk to your current teacher in that subject.
 - If your teacher agrees the placement is incorrect –
 - Complete a blue course change request form
 - Forms are available in “N” building office.
 - Return completed forms to “N” building office.
 - Last day to submit this form: May 7th.

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- Choosing classes on the first day (April 27th) does not provide an advantage.
 - However, course selections must be completed by May 6th.

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- Take time to read the course catalog located on lcer.org/counseling/catalogs.
 - Check for pre-requisites and course requirements.
 - Choose carefully and wisely!
 - The next opportunity for changes will be in July 2018, when opportunities will be limited.

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- Make sure you have **CLICKED SUBMIT** for all classes before you exit program
 - If you do not **CLICK SUBMIT**, your selection will not be saved or submitted.

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- Congratulations! You have completed your course selections for 2018-2019!