

## OFF-SITE EVENT FORM

(to be filled out by each driver)

Please complete form, providing all information requested. The *original* form must be turned in at the Kiosk before departure. Kiosk personnel signature for validation is required before release may take place.

<b>1</b>	<b>Date of Event:</b>	<b>Driver:</b>
	<b>Make/Model of Vehicle:</b>	<b>License Plate #:</b>
	<b>Year/Color of Vehicle:</b>	<b>Driver's License #:</b>
	<b>Please Check:</b> Personal Vehicle: <input type="checkbox"/> Charter Bus: <input type="checkbox"/>	<b>Cell Phone #:</b> Additional Cell Phone #:
<b>Do you have a Driver Acknowledgement Form on file with Athletics and/or HR?:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>		
<b>Driver signature:</b>		

<b>2</b>	<b>List all passengers in vehicle:</b>
	_____
	_____
	_____
	_____

<b>3</b>	<b>Address of Destination:</b> _____ _____
	<b>Time of Departure:</b> _____ <b>Kiosk verification and release:</b> _____